

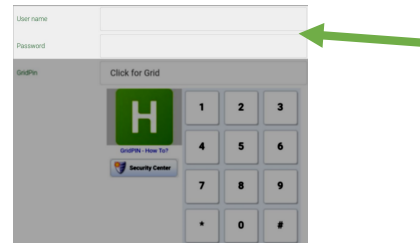
# First Time GridPin Registration Procedure for Launchpad

*a walkthrough for users that do not have a GridPin established*

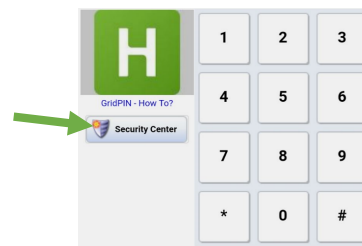


1 Enter the Launchpad URL into your URL browser - <https://launchpad.humana.com>

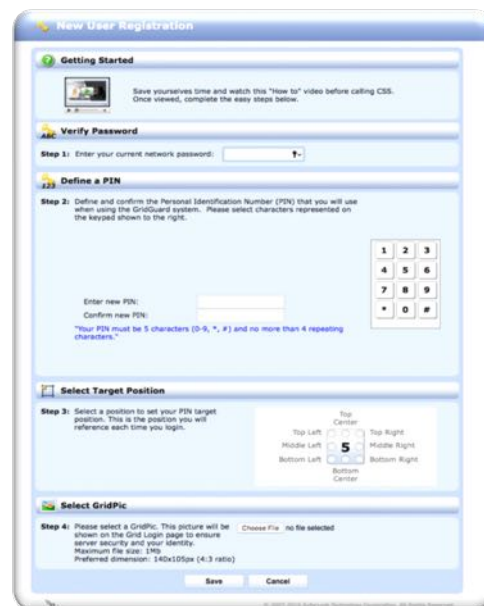
2 Enter your Humana Username and Password in the corresponding fields



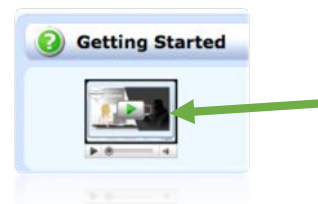
3 To setup your GridPin, click on the Security Center button next to the Keypad displayed



4 You will now be brought to the GridPin New Registration Page



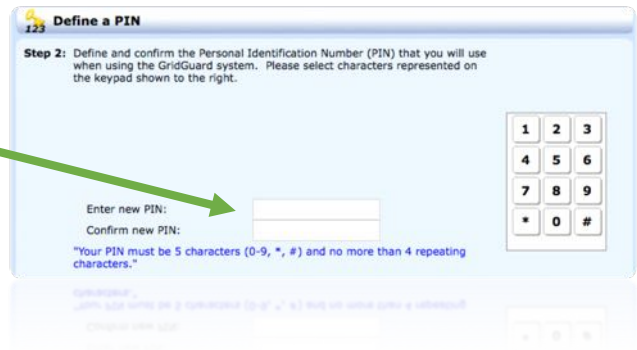
5 **Getting Started** - Once the New User Registration page loads, watch the video tutorial to familiarize yourself with the SyferLock GridPin process. Once the video is complete, you may proceed in setting up your GridPin.



6 **Verify Password** - Enter your current Humana network password

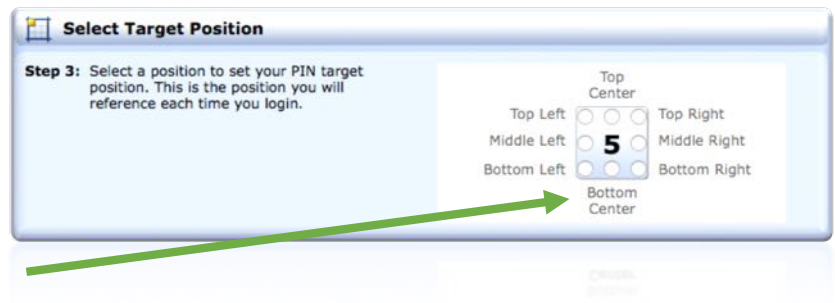


7 **Define a PIN** – Enter a new Personal Identifier Number in the 'Enter new Pin' field  
NOTE: The secret PIN must have exactly 5 digits.

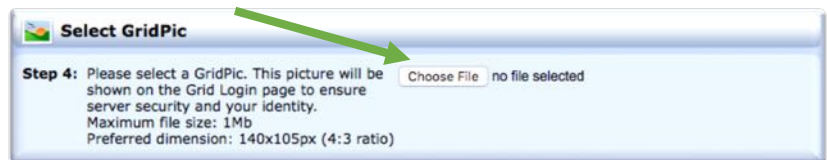


8 Confirm your new PIN by entering it in the 'Confirm new PIN' field

9 **Select Target Position** – Select a position to set your PIN target position. This is the position you will reference each time you login



10 **Select GridPic** – Click on the 'Choose File' button to upload a GridPic



11 Click the 'Save' button

12 Upon saving, you will be brought to the Registration Complete Page. Click the 'OK' button to finish the registration process.

